

Transfer Certificate Guidelines

Please read the following information carefully.

In order for us to comply with the KHDA/MOE regulations to register your child, we require a Transfer Certificate from your child's last school attended.

The original certificate must be submitted to us by 30th August 2015 at the latest.

Please note that:

- All children entering [Grade 2 and upwards](#) who attend SISD must provide a Transfer Certificate, regardless of the country and educational curriculum they are coming from.
- Students transferring [from schools within Dubai](#), will be issued by an online Transfer Form by their previous school. Please be informed, that we will administer this process.
- Students transferring from [schools within UAE \(except Dubai\)](#) will need to have their Transfer Certificate being approved and stamped by Ministry of Education of the Emirate of school location.
- Grade 2 through Grade 6 children coming [from a school in North America, Western Europe, Australia or New Zealand](#) must provide a Transfer Certificate with school stamp and signature.
- Grade 2 through Grade 6 children coming [from a school in GCC countries other than UAE \(Bahrain, Kuwait, Oman, Qatar and Saudi Arabia\)](#) must provide a Transfer Certificate with school stamp and signature as well as a stamp from the Ministry of Education of the country of school location.
- Grade 2 through Grade 6 children coming [from a school in Middle East \(except for GCC countries\), South and Central America, Asia, former Russian States, Eastern Europe and Africa](#) must provide a Transfer Certificate with school stamp and signature as well as the following stamps:
 - Ministry of Education (in the country of school location)
 - Ministry of Foreign Affairs (in the country of school location)
 - UAE Embassy (in the country of school location)
- Transfer Certificates are not required for entry into KG 1, KG 2 and Grade 1 unless the child is joining after 15th November. In this case, an online Transfer Certificate is required.

Please do not hesitate to contact us should you have any questions at admissions@sisd.ae.