

## Secondary IB MYP English Language and Literature Teacher for Maternity Leave Cover

The Swiss International Scientific School in Dubai (SISD) opened in August 2015 and is a candidate school for all three academic International Baccalaureate (IB) programmes with the goal of becoming an IB continuum school. We seek to inspire students beyond the classroom to become lifelong learners and global citizens of the 21st Century by developing their talents in a multilingual environment. The school currently serves nearly 980 students up to Grade 10. Student numbers will eventually rise to a targeted total of about 2200, of whom 300 will be boarding. Our generous, state-of-the-art campus with significant sports facilities is located in Dubai Healthcare City.

This role is unique in that the successful candidate will be responsible for overseeing the introduction of girls' boarding in this first phase. For the successful candidate, then, this role has the potential to evolve into the Head of Boarding at SISD.

<b>Job title</b>	Secondary IB MYP English Language & Literature Teacher for Maternity Leave Cover	<b>Department</b>	Secondary School
<b>Start date</b>	6 May 2018 – 5 July 2018	<b>Location</b>	Dubai, UAE
<b>Reports to</b>	Head of Secondary School	<b>Position(s) Supervised</b>	-
<b>Main Duties and Responsibilities</b>	<p>This not an exhaustive list and all duties/responsibilities:</p> <ul style="list-style-type: none"> <li>• Design, prepare and deliver a high quality curriculum for grades within the IB MYP and/or IB DP framework to suit the individual needs of all students</li> <li>• Nurture meaningful relationships with students and provide the individual attention they need</li> <li>• Inspire mixed culture and ability classes, by creating challenging yet inclusive and engaging learning opportunities for all students</li> <li>• Maintain constant awareness of the needs of any students to whom English is additional language</li> <li>• Maintain a safe learning environment for students</li> <li>• Assess and monitor student progress and provide targets so that all learners can see success and improve incessantly</li> <li>• Liaise with the Head of Secondary School and curriculum coordinators to ensure effective delivery of the curriculum to specified classes, including selecting resources and managing them efficiently in the classroom</li> <li>• Assume responsibility for the pastoral care of a class of students, paying particular attention to personal development and child protection</li> <li>• Collaborate with other secondary teachers and curriculum coordinators to deliver an interdisciplinary curriculum and share new ideas, approaches and professional knowledge</li> </ul>		

	<ul style="list-style-type: none"> <li>• Communicate accurately and regularly with parents</li> <li>• Participate in school activities outside regular school hours to include, but not limited to, ASA's, Boarding House(s) support, school trips, staff meetings, parent's evenings, open days, INSET days, professional development training sessions, conferences and workshops, induction and if applicable examination supervision</li> </ul>
<b>Key Relationships</b>	
<b>Internal</b>	Students, Teachers, MYP Coordinator, Head of Secondary School
<b>External</b>	Parents, KHDA, IB
<b>Position Requirements</b>	
<b>Education</b>	Bachelor of Education specializing in English Language & Literature or English Language and Literature Subject Degree  Professional teaching qualification
<b>MUST HAVE SKILLS</b>	<ul style="list-style-type: none"> <li>• Native English speaker</li> <li>• Proficiency in a second language such as German, French or Arabic (desirable)</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Minimum of 2 years of teaching experience in IB Middle Years Programme preferred but not essential</li> <li>• Previous international experience desirable</li> <li>• Curriculum development knowledge</li> </ul>
<b>Competencies</b>	<ul style="list-style-type: none"> <li>• Demonstrate professionalism, commitment, integrity, strength of character and perseverance</li> <li>• Inter-culturally aware with well-developed interpersonal skills</li> <li>• Inspiring trust and confidence in students and colleagues</li> <li>• Outgoing and enthusiastic</li> <li>• Show a strong work ethic</li> <li>• Articulate communicator</li> <li>• Committed to ensuring high standards of teaching and learning</li> </ul> <p>The above skills, experience and competencies provide the best match between our classroom needs and our substitute teachers in order to be able to provide a model educational program for all students.</p>
<b>Additional Requirements</b>	<ul style="list-style-type: none"> <li>• Any additional language a plus (German, French, Arabic)</li> <li>• Be under husband or father's sponsorship</li> </ul>
<b>Salary</b>	Hourly rate/maximum daily rate



## Application

Candidates are requested to submit the following documents:

- Covering letter addressing the position requirements (one side max)
- Current CV, not to exceed two pages
- A list of 3 professional referees with current contact details (position, phone number and e-mail address) not older than 5 years. This must include your current Head of School
- Photograph passport size
- Copy of Degree and/or teaching qualification

Please send your application to: [hr@sisd.ae](mailto:hr@sisd.ae)

SISD is committed to safeguarding and promoting the welfare of all of its employees and students. A police check is a pre-requisite for all appointments.