

Job description: Arabic A Teacher for native speakers

The Swiss International Scientific School in Dubai is a leading day and boarding school where future generations are inspired to become confident and enthusiastic life-long learners, ready to embrace the opportunities of a global world. Our school follows the full continuum International Baccalaureate (IB) programme in English with additional languages or in two bilingual English-French and English- German streams. SISD is an IB Continuum World School authorised to offer and teach the IB Primary Years Programme (PYP), IB Middle Years Programme (MYP) and IB Diploma Programme (DP). Our unique curriculum offers an engaging learning experience, the challenge of developing a real understanding of cultural diversity and the support of a thriving international community. Our large eco-friendly campus ensures that we can offer a wide range of sporting facilities that make the most of our location adjacent to Dubai Creek.

Job title	Arabic A Teacher	Department	Arabic
Start date	18 August 2019	Location	Dubai, UAE
Reports to	Head of Arabic	Position(s) supervised	none

Job Scope	The Arabic A teacher is responsible for delivering the language acquisition course from KG to Grade 6, offering the best possible linguistic and academic educational experience to native Arabic students and to students with Arabic as another language.
Main Duties and Responsibilities	<ul style="list-style-type: none"> • Create syllabi for each of the courses assigned in line with the Ministry of Education and KHDA requirements • Plan, initiate and guide the units of study in Arabic which involve speaking, listening, writing, and reading • Create and evaluate assessments of each student's work and keep records updated • Foster thought, discussion, reading comprehension, linguistic analysis and a consistent work ethic • Communicate regularly and constructively with peers, administrators, students, and parents • Set and assign appropriate homework on a regular basis to reinforce student learning and to prepare them for further class activities • Use teaching methods engaging students, stimulating intellectual curiosity including the use of effective questioning, presentation and resources • Set high expectations for students behaviour, establishing and maintaining a good standard of behaviour management through well focused teaching and through positive and productive relationships as in accordance with the School's policy and the IB standards

	<ul style="list-style-type: none"> Contribute to the extra-curricular activities programme
Key Relationships	
Internal	Students, Teachers, Head of Department, PYP Coordinator, Head of Primary School
External	Parents, KHDA

Position Requirements	
Education	<ul style="list-style-type: none"> University teaching degree in Arabic Language & Literature Professional Teaching Qualification
MUST HAVE SKILLS	<ul style="list-style-type: none"> KHDA approval Bi-lingual fluency in Arabic and English Passed the KHDA written and oral examination
Experience	<ul style="list-style-type: none"> Minimum of 2 years of international teaching experience Teaching experience in an international IB school highly valued
Competencies	<ul style="list-style-type: none"> Demonstrate professionalism, commitment, integrity, strength of character and perseverance Inter-culturally aware with well-developed interpersonal skills Inspire trust and confidence in students and colleagues Show a strong work ethic Articulate communicator Patient, tactful and sense of humour to work with young students Able to work as part of a team while using initiative within work requirements Committed to ensuring high standards of teaching
Additional Requirements	Any additional language a plus
Salary & Benefits	The salary and benefits package is competitive, will be commensurate with the qualifications and experience of the successful candidate and is in line with UAE Labour Law.
Contract	Limited Contract
Application	<p>Candidates are requested to submit the following documents:</p> <ul style="list-style-type: none"> Cover letter, no longer than one page, explaining your strengths as a candidate and why you are interested in this particular position Current CV with photograph not to exceed two pages A list of 2 professional referees with current contact details (position, phone number and e-mail address) not older than 5 years with one being your current Head of School or line manager <p>Please send your application to: hr@sisd.ae</p>