

Transfer Certificate Guidelines

In order for us to comply with Knowledge and Human Development Authority and Ministry of Education regulations, to register your child we require a Transfer Certificate from your child's last school.

Please note that:

- All children entering **Grade 2 and upwards** who attend SISD must provide a Transfer Certificate (as per template), regardless of the country and educational curriculum they are coming from.
- All students transferring **from schools within Dubai** must request for a Transfer Certificate from their current school. Please make sure to request your child's school to issue the Transfer Certificate at the end of the school year.
- Students transferring from **schools within UAE (except Dubai)** will need to have the Transfer Certificate (as per template) approved and stamped by the Ministry of Education of the Emirate of the current school location.
- For Grade 2 through Grade 11, students coming **from a school in North America, Western Europe, Australia or New Zealand** must provide a Transfer Certificate as per template with original school stamp and signature.
- For Grade 2 through Grade 11, students coming **from a school in GCC countries other than UAE (Bahrain, Kuwait, Oman, Qatar and Saudi Arabia)** must provide a Transfer Certificate with original school stamp and signature as well as a stamp from the Ministry of Education of the country of current school location.
- For Grade 2 through Grade 11, students coming **from a school in Middle East (except for GCC countries), South and Central America, Asia, former Russian States, Eastern Europe and Africa** must provide a Transfer Certificate with original school stamp and signature as well as the following stamps:
 - Ministry of Education (of the country of school location)
 - Ministry of Foreign Affairs (of the country of school location)
 - UAE Embassy (of the country of school location)
- Transfer Certificates are not required for students coming from abroad for **entry into PreKG, KG1, KG2 and Grade 1** unless the child is joining after 15th November. In this case, Transfer Certificates are required as per above.

Please do not hesitate to contact us should you have any questions at admissions@sisd.ae.