

Dear Parents,

The SISD Facilities Team is happy to welcome you to the new Academic Year 2020/21.

As a part of our security processes, all parents and students at SISD are required to have an official SISD photo identification card.

This will allow you to gain access to the school without having to sign in on every visit, the school parking, and eventually engage in our cashless food & beverage program. For your children this card is required for pick-up security, the meal program identification and to gain access to various facilities across school.

There are two ways of obtaining a Parents ID:

1. Visit the Campus Security Office during our business hours from 8.00am to 3.00pm and have your picture taken and ID printed on the spot before 30th August 2020. This will ensure that you have a hassle free first day drop-off.
OR
2. Submit a photo online of you and your children to have the ID ready for pick-up when you arrive on campus.

Submitting a Photo Online

If you want to fast track the experience and have your SISD ID ready when you arrive to the campus on the 1st September 2020, please follow the following steps:

SISD Photo ID Submission Form

Please click the link below

<https://school.sisd.ae/sisd-family-id/>

Photo Requirements

In order to have your SISD ID card ready for you upon your arrival on campus, you will be requested to electronically submit a color passport-sized photo.



Please make sure that your photo adheres to the following requirements:

- Must have a white smooth background - no other people or objects in photo.
- Must be in color (black and white photos will not be accepted.)
- Sufficient lighting with no shadows.
- Must be a full front view of your head and shoulders only with face filling at least 80% of frame.
- Cropped from just above the top of head to collarbone.
- Do not retouch or otherwise enhance or soften photo.
- You must be looking straight at the camera (No side profiles).
- No hats or sunglasses.
- This picture is for identification purposes. The picture must clearly identify you as a person.
- The file must be in jpg or jpeg format. Other formats will not be accepted.
- File size cannot exceed 5MB.

Please be advised that ALL student ID cards require the student to be in official school uniform tops.

Due Date & Pick-up

Please submit your photo as soon as possible before the start of the School year to ensure timely pick up.

Once your SISD ID is printed you must come in person to the Campus Security Office to pick it up. You must present a government issued photo ID in order for the Campus Security Office to provide you with your SISD ID.

All parents who do not have official SISD Parent ID on the first day of school will be required to go directly to the security desk to secure a visitor's pass.

To avoid any inconvenience and hassle free drop off on the first day, please make sure you have your parent ID with you on the first day of school.

Best Regards

SISD Facilities Management