



Physical Education Technician

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2021

Physical Education Technician

The Swiss International Scientific School in Dubai (SISD) is a leading international day and boarding school where future generations are inspired to become confident and enthusiastic lifelong learners, ready to embrace the opportunities and challenges of a global world. Founded in 2015, our school currently welcomes more than 1470 students of more than 70 different nationalities on its cutting-edge campus, in the centre of Dubai. From Pre-KG to Grade 12, SISD follows the full continuum International Baccalaureate (IB) programme in three streams focusing on personalised learning and the development of 21st century skills. Students choose between the English with additional languages/STEAM stream or the bilingual English-French/German streams. We pride ourselves on being a fully accredited IB Continuum World School, offering the IB Primary Years Programme (PYP), IB Middle Years Programme (MYP), IB Careers Programme (IB CP) and IB Diploma Programme (DP). Our personalised international curriculum offers an engaging learning experience, the challenge of developing a real understanding of cultural diversity and the support of a thriving international community. Our state of the art, eco-friendly campus adjacent to Dubai creek, ensures that we can offer a wide range of sporting and after school activities tailored to the personal needs and preferences of every student.



Job Title	Physical Education Technician	Department	Sports Dept
Start Date	Immediate	Location	Dubai, UAE
Reports to	Head of Sport	Direct reports	

Job Scope	The Physical Education Technician will be responsible for supporting the Sports dept in the setting up of practical classes, supporting teaching and learning and administration support. Occasional participation in outreach or promotional activities may be required, but every effort will be made to ensure that this request is reasonable and shared equitably amongst all staff.
Main Duties and Responsibilities	<p>This not an exhaustive list of duties/responsibilities:</p> <ul style="list-style-type: none"> • In liaison with the Head of Sport and PE teachers, to be responsible for scheduling, planning and ensuring appropriate equipment is prepared in advance of practical lessons to support the curriculum • To prepare resources to support the curriculum • To maintain equipment and ensure any damaged items are replaced • To maintain the equipment storage facilities in an organised fashion. To assist with the handing out and return of equipment at the start and end of PE lessons when available • Where qualified, to lead sporting activities in specific lessons and to assist with the delivery of activities where not qualified • To assist PE teachers and students with specific projects • To accompany students to and from both in and out of hours scheduled sporting fixtures • To support staff in the provision of extracurricular activities including the Duke of Edinburgh Award, clubs and visits

	<ul style="list-style-type: none"> • To provide administration support with booking busses for external sporting fixtures, updating internal sporting calendars, event support, support social media • To prepare, mount and dismantle departmental display boards • To ensuring health and safety procedures and practices are in line with statutory and SISD policies • To be a First Aider • To follow all school staff policies and procedures, particularly with regard to safeguarding
Key Relationships	
Internal	Students, Head of Sport, PE teachers, Heads of Section, Deputy Heads of Section, Marketing
External	Parents, KHDA, IB. Bus Provider

Position Requirements	
Education	<ul style="list-style-type: none"> • Educated to A level/IBDP
Experience	<ul style="list-style-type: none"> • Experience of assisting or coaching in clubs, fixtures or ASAs • Interest in Sport and Education • Experience of using ICT • Worked effectively as part of a team
Competencies	<ul style="list-style-type: none"> • A fluent first language English speaker • A second language such as French, German, Russian or Arabic desirable • A positive, flexible, 'can do' work ethic • Exceptional communication skills • Enthusiasm for sports and physical wellbeing • Ability to promote the participation and competition sport • Commitment to enrichment and enhancement activities • Ability to manage resources with good attention to detail • Strong collaboration skills to foster partnerships with teachers, students and parents • An interest in social enterprise, charity and service learning, and how these can be embedded formally into the curriculum. • A desire to be involved in the life of the school beyond the classroom and an understanding of the importance of this to student learning • Excellent standards of personal presentation. • Enjoyment of working in a positive, collaborative team environment with the values of honesty, integrity and mutual support at the core. • An enthusiasm for engaging with diverse cultures tempered only with high levels of patience and adaptability • Inter-culturally aware with well-developed interpersonal skills • First aid knowledge • A basic understanding of Health and Safety and risk assessment
Salary & Benefits	Competitive remuneration and benefits
Contract	Fixed Term contract

Application	<p>Candidates are requested to submit the following documents:</p> <ul style="list-style-type: none">• Cover letter of one page, explaining your strengths as a candidate and why you are interested in this position• Current CV not to exceed two pages• 3 professional references with current contact details (position, phone number and e-mail address) not older than 5 years. One must be your current or last Line Manager <p>Please send your application to: hr@sisd.ae</p> <p>Due to the expected volume of applications we will only contact those applicants that are shortlisted for interview.</p> <p>We are committed to providing a safe and happy environment for all our employees and in which our students can thrive and learn. We are committed to safeguarding and promoting the welfare of all our employees and students. All employees are subject to appropriate vetting procedures including satisfactory criminal record checks from both country of residence/home country and any other country of residence.</p>
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I am very grateful to be part of the SISD team for the 2020/21 academic year. Since joining SISD, I have been made to feel extremely welcome by each member of staff. The positivity that flows through the school is contagious and energizing. The support, I receive from other members of staff, motivates me to raise my standards and become a better educator, colleague, and person. The huge focus on Well-being is evident and the impact is clear to see in the outstanding teaching and learning being done throughout the school. The repour you see between colleagues, teachers and students really shows of the unity that SISD thrives upon.

- Jonathan Harkin, Primary Teacher

I have had the pleasure of experiencing first hand, the development of the French/ English bilingual stream at SISD, which has grown and developed and is now fully imbedded into the students daily lives. Students naturally speak both French and English in our classroom and it has been a joy to see students progress in multiple languages. I have worked at SISD for 5 years as an English teacher, KG2 coordinator and now Grade 1 coordinator. I have had such a positive experience working in both the Early Years and Primary schools and have enjoyed co – teaching with some incredible teachers.

- Tamara Grannell, Grade 1 Teacher

I think SISD has a vibrant faculty, where talented professionals collaborate to provide excellent results for our students. With outstanding facilities and infrastructure, the environment is an inspiring workplace with a warm community of staff, parents and students alike.

- Samantha Hodges, Well-being Coordinator

